

1 [Firm Name]
[Firm Address]
2 [Firm Phone Number]
[Firm Fax]
3 [Firm Email]
[Attorney Name and Bar Number]
4 Attorney for Plaintiff(s)/Defendant(s)

5 Arizona Superior Court, Yavapai County

6 **[Plaintiff Name(s)],**

7 Plaintiff(s),

8 v.

9 **[Defendant(s)],**

10 Defendant(s).

Case No.

**NOTICE OF LODGING DOCUMENT
SUBJECT TO [PROTECTIVE
ORDER/CONFIDENTIALITY
AGREEMENT]**

Assigned to the Hon. [Judge]

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14 **PLEASE TAKE NOTICE** that, pursuant to Ariz. R. Civ. P. 5.4(g) (Jan. 2018), [name of
submitting party] seeks to publicly disclose the contents of the document(s) lodged
15 herewith [in a court filing/deposition/other]. The document(s) was produced by
16 [identification of party or person producing document] pursuant to a [protective
order/confidentiality agreement] that requires the document to be filed under seal.

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18 As required by Ariz. R. Civ. P. 5.4(g)(2) and (3) (Jan. 2018), [name of submitting party]
has conferred in good faith with [name of producing party or person] in an attempt to
19 reach an agreement regarding whether the content of the document(s) satisfies Rule 5.4's
20 requirements for filing under seal. No agreement has been reached. A Rule 7.1(h) good
faith consultation certificate is attached. The nature of the dispute and [name of submitting
21 party]'s position is summarized below.

22 [Summary of dispute and specification of submitting party's position].

23 Pursuant to Ariz. R. Civ. P. 5.4(g)(4) (Jan. 2018), within 14 days after service of this
24 Notice, [name of producing party or person] must file and serve a notice withdrawing its
25 confidentiality designation and allowing the document(s) to be publicly filed, or a motion
26 to seal and supporting memorandum under Ariz. R. Civ. P. 5.4(d) (Jan. 2018) If no such
27 notice or motion is filed, the Court may enter an order making the document part of the
public record.

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1 Dated this [Day] of [Month], [Year].

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By _____
[Name of submitting party's Attorney]
[Firm Name]
[Firm Address]
Attorney for Plaintiff(s)/Defendant(s)

On [Date], undersigned:
[Filed/E-filed] the original;
[Mailed/Emailed/Hand Delivered] a
copy to:
• [Opposing Counsel]
[Address]

/s/[Attorney]