

1 [Firm Name]  
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[Attorney Name and Bar Number]  
4 Attorney for Plaintiff(s)

[Trial Court System], [County]

6 **[Plaintiff Name(s)],**  
7 Plaintiff(s),  
8 v.  
9 **[Defendant(s)],**  
10 Defendant(s).

Case No.

**ORDER**

Assigned to the Hon. [Judge]

11  
12 This matter came before the Court on plaintiff's Motion to Extend Time to Secure Service  
13 of Process upon [unserved defendant]. The Court has received and considered the  
14 memorandum and Affidavit submitted in support of that Motion. The Court finds that  
15 plaintiff has established good cause for the failure to secure service of process upon  
16 [unserved defendant].

17 Based upon the foregoing finding, and good cause appearing therefor;  
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19

20 **IT IS HEREBY ORDERED** that plaintiff's Motion to Extend time to Secure Service of  
21 Process is granted.

22 **IT IS FURTHER ORDERED** that the time period prescribed by [local rule] for securing  
23 service of process in this action shall be extended for an additional period of [# of days]  
24 days, until [date of deadline for securing service].  
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Dated this [Day] of [Month], [Year].

By \_\_\_\_\_  
[Name of Judge]  
Presiding Judge of [Court System],  
County of [County]