

1 [Firm Name]  
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[Attorney Name and Bar Number]  
4 Attorney for Plaintiff(s)/Defendant(s)

5 [Trial Court System], [County]

6 **[Plaintiff Name(s)],**

7 Plaintiff(s),

8 v.

9 **[Defendant(s)],**

10 Defendant(s).

Case No.

**ORDER**

Assigned to the Hon. [Judge]

11  
12 This matter came before the Court on [identification of moving party]'s Motion to File  
13 Document(s) Under Seal. The Court has received and considered the memoranda and has  
14 heard the arguments of counsel.

15 Based on the matters presented, and pursuant to [local civil rule]:, the Court makes the  
16 following findings and orders:

- 17  
18 1. The Clerk of the Court is ordered to file the following under seal: [identification of  
19 document or specific portions of document that may be filed under seal].
- 20 2. An overriding interest exists that supports filing the [document/portions of  
21 document] identified above under seal and overcomes the public's right of access,  
22 in that [description of interest];
- 23 3. There is a substantial probability of prejudice to [identification of whether  
24 prejudice is to movant or another person] if sealing is not ordered, in that  
25 [description of prejudice];
- 26 4. The proposed restriction on public access is no greater than necessary to preserve  
27 the confidentiality of the information to be sealed and subject to the overriding  
28 interest; and

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5. No reasonable, less restrictive alternative exists to preserve the confidentiality of the information to be sealed.

[BEGIN OPTIONAL PARAGRAPHS]

IT IS FURTHER ORDERED, pursuant to [local civil rule]:

1. If not already done, the [name of movant] must file a publicly accessible version of the document that redacts only those portions of the document ordered to be sealed under this Order; and

2. The Clerk of the Court is directed to file under seal the unredacted version of the document lodged with the Court.

[END OPTIONAL PARAGRAPHS].

Dated this [Day] of [Month], [Year].

By \_\_\_\_\_  
[Name of Judge]  
Presiding Judge of [Court System],  
County of [County]