

1 [Firm Name]
[Firm Address]
2 [Firm Phone Number]
[Firm Fax]
3 [Firm Email]
[Attorney Name and Bar Number]
4 Attorney for Plaintiff(s)

5 [Trial Court System], [County]

6 **[Plaintiff Name(s)],**
7 Plaintiff(s),
8 v.
9 **[Defendant(s)],**
10 Defendant(s).

Case No.

MOTION FOR EXTENSION OF TIME

Assigned to the Hon. [Judge]

11
12 Pursuant to [local civil rule], [Plaintiff(s)/Defendant(s)] respectfully requests the Court
13 enter an Order extending the time for [type of action] up to and including [end date of
14 extension], on the grounds that [description of grounds].

15 This Motion is supported by the attached Memorandum of Points and Authorities, and the
16 [identification of exhibits and affidavits, together with their respective exhibit numbers],
17 which exhibits evidence an agreement between the parties for the requested extension of
18 time.

19
20
21 Dated this [Day] of [Month], [Year].
22

23 By _____
24 [Attorney]
[Firm Name]
25 [Firm Address]
Attorney for Plaintiff(s)/Defendant(s)
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On [Date], undersigned:
[Filed/E-filed] the original;
[Mailed/Emailed/Hand Delivered] a
copy to:
• [Defense Counsel]
[Address]

_____/s/[Attorney]